Edward M. Polk Associates, Inc.

P.O. Box 710

Corsicana TX 75151-0710

903-874-5671

mari@mypolkagent.com

RECEIVED

JUN 0 3 2022

NAVARRO COUNTY AUDITOR'S OFFICE

**Navarro County County Auditor** 300 W. 3rd Ave. Ste. #2 Corsicana TX 75110

THANK YOU!

CLIENT: 100057

WE APPRECIATE

YOUR BUSINESS

**INSURANCE INVOICE #:** 

INVOICE AMOUNT:

50.00

50.00

732

5/27/2022 2

DATE DUE	3	TRANSACTION INFORMATION			AMOUNT
06/15/2022	NEW POLICY Merchants John Cabano Publi	EFFECTIVE: 06/15/2 SURETY BOND c Official Bond	2022 TX5924306 06/15/2022 THRU	12/31/2022	50.00
			INVOICE	AMOUNT	50.00

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## RECEIVED

## NAVARRO COUNTY AUDITOR'S OFFICE

JUN 1 4 2022

Terri	ARRO COUNTY DITOR'S OFFICE  601 North 13th Street, Suite 6  Gillen, County Auditor  Corsicana, TX 75110	Natalie Robinson, First-Assistant Kaye Martin, Assistant Patty Wells, Assistant Lisa Clay, Assistant Jan Wise, Assistant
Pnone:	(903) 654-3095 e-mail: auditor@navarrocounty.org	Fax: (903) 654-3097
	INTEROFFICE MEMO	i
The a	attached item is being returned for the following reasons:	
X	Item incurred before purchase order issued	,
٥	Purchase order number is inconsistent with invoice	
۵	Amount billed does not match the purchase order	
a	Vendor on purchase order does not match invoice	
	Insufficient documentation to process payment	· ·
0	Signature or date not present	
Ö	System shows invoice paid	,
۵	Budget Account Number (Line Item) is missing - Acct #_	<u> </u>
a	Insufficient budget in Line Item	
٥	Payment Request inconsistent with County Policy	
a.	Other	
Please payme	e provide the additional documentation or explanation necessity.  This notice must remain attached to the payments.	ssary to process this

The Department Head or Elected or Appointed Official must sign this form confirming notification that the Navarro County Purchasing Policy was not followed on this purchase.

Signature

Additional explanation:\_\_

Date